

Town of Norfolk
Norfolk Town Board Meeting
July 14, 2022

The Norfolk Town Board held its Monthly Meeting on Thursday, July 14, 2022 at 6:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Deputy Supervisor Richard Bump, Councilwoman Jean Gang, Councilman Donald Purvis and Councilman Paul Paige.

PLEDGE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the June 9, 2022 Town Board Meeting were reviewed and approved as submitted with a motion by Deputy Supervisor Bump and Councilwoman Gang. All in Favor – Carried

The minutes of the June 27, 2022 Special Town Board Meeting were reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Bump. All in Favor – Carried

SUPERVISOR'S UPDATE

- CST Group Inc. – Presentation/Discussion by Lisa Brown – Founder/CEO on services her company offers.
 - Decision to hire CST Group, Inc. and begin work utilizing their Elite Package of Services was approved with a motion by Deputy Supervisor Bump and Councilman Purvis. All in Favor – Carried
- Supervisor Pernice noted that on the topic of property maintenance issues if a property owner has been issued a notice of non-compliance (specifically the problem of un-mowed lawns) and does not remedy the

condition, we can hire someone to take care of it, bill the property owner and if the bill is not paid, re-levy the costs onto their property taxes. There was agreement to seek out a contractor who would be willing to take on this work.

REPORTS

*Monthly Police Report: The report of the Police Department was reviewed and approved as submitted with a motion by Deputy Supervisor Bump and Councilman Paige. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Paige. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilman Purvis and Deputy Supervisor Bump. All in Favor - Carried

*Monthly Dog Control Report: The monthly report of Dog Control Officer James McConkey was reviewed and approved with a motion by Deputy Supervisor Bump and Councilman Purvis. All in Favor – Carried

*Monthly Court Report: The April and May monthly court reports were reviewed and approved as submitted with a motion by Deputy Supervisor Bump and Councilman Paige. All in Favor - Carried

*Verbal Highway Report: Highway Superintendent Peter Darabon noted the following:

- Culverts (9 totaling 400 ft) have been replaced on Sober Street. Ready for paving.
- Mini Excavator has been delivered.
- Dollar General water hooked up.
- NVFD donated a 16' trailer to the town.
- Shoulder work on the Joy Road has been completed.
- Culvert and ditching on Hough Road has been completed.
- All water shut offs have been changed on Bank St, Morris St and Hepburn St as part of the sidewalk replacement job.
- Town Board agreed to move forward with ordering the new loader.

EXECUTIVE SESSION

None

ACTION ITEMS

* Resignation of police officer Zachary Grenier from the Norfolk Police Department was accepted with a motion by Councilman Purvis and Councilman Paige. All in Favor – Carried

* Decision to hire Blaine Youngs as a Police Officer was approved with a motion by Deputy Supervisor Bump and Councilwoman Gang. All in Favor - Carried

* Resolution #14-2022 Budgetary Transfers for as follows:

General Fund A

From:	Contingency	19904.1	\$ 1,000.00
To:	Celebration CE	75504.1	\$ 1,000.00
	<i>(correction from Resolution #13-2022 6/9/2022)</i>		
From:	Contingency	19904.1	\$ 1,801.00
To:	Unallocated Insurance	75504.1	\$ 1,000.00
	<i>(correction from Resolution #13-2022 6/9/2022)</i>		
From:	Federal Aid/ARPA	4356.51	\$ 5,774.92
To:	SW1 Trans./Dist. EQ	83402.81	\$ 5,774.92
	<i>(new hydrant (spare))</i>		
From:	Federal Aid/ARPA	4356.51	\$ 4,356.51
To:	SW2 Trans./Dist. EQ	83402.81	\$ 4,356.51
	<i>(new hydrant for Fairlawn Ave)</i>		

were approved with motion by Deputy Supervisor Bump and Councilman Purvis. All in Favor – Carried

* Resolution #15-2022 \$214,000 USDA Truck Loan Terms for @ 2.125% for 15 years was reviewed and approved with a motion by Deputy Supervisor Bump and Councilman Paige. All in Favor - Carried

* Decision to increase standard mileage reimbursement from .585/mi to .625 to match IRS guidelines was approved with a motion by Councilman Gang and Deputy Supervisor Bump. All in Favor – Carried

COUNCIL COMMENTS

Jean Gang – none

Donald Purvis – none

Deputy Supervisor Bump – none

Councilman Paige – Noted a special thank you to Highway Superintendent Peter Darabon's and the highway crew for installing the new "Welcome to Raymondville" signs.

APPROVAL OF BILLS

The July Abstract of Vouchers in the amount of \$67,281.52 along with a voucher for Clear Data Solutions (\$16.00) were reviewed and approved for payment with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

PUBLIC COMMENT

ADJOURNMENT

The meeting was adjourned with a motion by Supervisor Pernice and Councilman Paige. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Richard Bump
Councilman – Donald Purvis
Councilwoman – Jean Gang
Councilman – Paul Paige

Dated: July 15, 2022

Jill M. Molnar – Norfolk Town Clerk